

Joint application – Designating a recipient

Record number	Application number

Before completing this form, please read the information on the back.

IDENTIFICATION OF THE LESSEE

Last name			First name		
No.	Street		Apt.	City / Municipality	Postal code
Telephone (home)		Telephone (work)	Fax	Email	

DESIGNATING A RECIPIENT

INFORMATION ABOUT THE RECIPIENT					
Last name			First name		
No.	Street		Apt.	City / Municipality	Postal code
Telephone (home)		Telephone (work)	Fax	Email	
I, the undersigned, lessee, ask the Tribunal administratif du logement to send to the recipient identified above a copy of all correspondence sent to me by the Tribunal in the context of the joint application to which I am a party.					

Date of filing

First and last names in block letters

Signature of the lessee

Year	Month	Day

Information clerk code

IMPORTANT INFORMATION

This form applies to you if you are a lessee and you are a plaintiff or respondent in a joint application brought before the Tribunal administratif du logement and you want to appoint someone who will receive a copy of all correspondence sent to you by the Tribunal in the context of the joint application to which you are a party.

SENDING THE FORM

The **Joint application – Designating a recipient** form must be sent by mail, fax, submitted online or in person to one of our offices at the address below:

BY MAIL

Tribunal administratif du logement
Village olympique
5199, rue Sherbrooke Est, Bureau 2360
Montréal (Québec) H1T 3X1

BY FAX

Montréal, Laval and Longueuil: 514 864-8077
Elsewhere: 1 877 907-8077

ONLINE SERVICES

You can use our secure online services to send electronic documents to the Tribunal.

To do so, please consult the **Online Services** section of the Tribunal administratif du logement website.

IN PERSON

You can also hand deliver it to one of our offices.

For the address of the office closest to you, visit our website at
<https://www.tal.gouv.qc.ca/en/info-offices> or contact our **Information service**:

Montréal, Laval and Longueuil: 514 873-BAIL (2245)
Elsewhere: 1 800 683-BAIL (2245)