



## IMPORTANT INFORMATION

This form applies to you if you are a lessee and you are a plaintiff or respondent in a joint application brought before the Tribunal administratif du logement and you want to appoint someone who will receive a copy of all correspondence sent to you by the Tribunal in the context of the joint application to which you are a party.

## SENDING THE FORM

The **Joint application – Designating a recipient** form must be sent by mail, fax, submitted online or in person to one of our offices at the address below:

### BY MAIL

Tribunal administratif du logement  
Village olympique  
5199, rue Sherbrooke Est, Bureau 2360  
Montréal (Québec) H1T 3X1

### BY FAX

**Montréal, Laval and Longueuil:** 514 864-8077  
**Elsewhere:** 1 877 907-8077

### ONLINE SERVICES

You can use our secure online services to send electronic documents to the Tribunal.

To do so, please consult the **Online Services** section of the Tribunal administratif du logement website.

### IN PERSON

You can also hand deliver it to one of our offices.

For the address of the office closest to you, visit our website at <https://www.tal.gouv.qc.ca/en/info-offices> or contact our **Information service**:

**Montréal, Laval and Longueuil:** 514 873-BAIL (2245)  
**Elsewhere:** 1 800 683-BAIL (2245)